



School name: Hunningley Primary School		Completed by: Catherine Horton-Hale
Scenario	Provision	Additional considerations
<p>Scenario A: Child absent for 1-3 days.</p> <ul style="list-style-type: none"> Where a child has symptoms and is self-isolating awaiting a test (1-3 days). A member of the household has COVID-19 symptoms and you are awaiting a test or test results. (Please note that the child may be too ill to work). <p>Scenario B: Child is absent for 3-14 days</p> <ul style="list-style-type: none"> Where a family member of a child is awaiting the results of a test and the child is self-isolating as part of that family. A member of the household or the child tests positive, 	<p>Pupils will be provided with a pack of materials for home learning. This will include:</p> <ul style="list-style-type: none"> A home learning book Pen/ pencil, ruler, protractor <p>On SWAYs/Teams pupils will have:</p> <ul style="list-style-type: none"> Reading / Phonics focus Writing task linked to the learning taking place in class that week and spelling focus from NNS. Maths focus linked to the learning taking place in class that week. Handwriting One additional wider curriculum task from either; Science, History, Geography, RE or Art. Children in Early Years will have a Phonics lesson, Reading linked to Bug Club and or Oxford Owl, Maths and an additional practical task linked to the specific areas of learning. <p>In addition, pupils will be directed to:</p> <ul style="list-style-type: none"> Daily phonics utilising Reading Tree Owl Timetable Rock stars (TTR) Bug Club Oak Academy, as appropriate. 	<p>If the absence is longer than 3 days, we will ensure contact with the teacher via Teams or a phone call.</p> <p>School have mapped their curriculum to match the sequence from The Oak Academy. Where it does not, school will use the United Learning materials in a Sway presentation.</p> <p>All free school meal children will receive a pack of food to last them for the duration of their isolation.</p> <p>Vulnerable pupils will receive a daily call.</p> <p>Family directed to appropriate support, if needed.</p> <p>Teachers to have access to dual authentication on Cpoms to give them secure access to children's contact details.</p>

<ul style="list-style-type: none"> ▪ A child/ family must quarantine. ▪ Test and trace have requested the child/ family to isolate for 14 days. <p>(Please note that the child may be too ill to work).</p>	<p>If pupils are well, they will access the above plus daily <i>live streamed/videoed lessons</i> for English and Maths (including phonics where appropriate). This will be a blended learning approach which includes live learning and directed study. This will all be sign-posted via Microsoft Teams.</p> <p>The process for live streaming will be:</p> <ul style="list-style-type: none"> ▪ Loaning and delivering a Chromebook, with a log in and password to the pupil (if needed). ▪ Sending a Teams meeting invite to the pupil's school email account. ▪ Ensuring that the pupil has the necessary details to log in to Office 365 and understands how to access Teams Meetings. ▪ The live stream will be of the teacher and their modelling only - no other pupils will be in view of the camera. ▪ The teacher will mute when it is the child's turn to complete independent learning ▪ The teacher may return to check in on how the child is progressing <p>If a pupil is expected to be in a live streamed lesson and is not on the call, a telephone call will be made to the pupil's home.</p> <p>An information guide to support parents is also available.</p>	<p>All staff to have a login to Horizon to enable the phone calls from home to be GDPR compliant.</p> <p>Staff have availability to a register for children who are self-isolating which is kept centrally by the school office.</p>
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<p>Scenario C: A group of children are absent for 14 days+</p> <ul style="list-style-type: none"> ▪ A child tests positive in the class and the bubble closes. ▪ Local lockdown restricts attendance to school. ▪ Where a national / local lockdown is re-imposed. 	<p>Pupils will have access to daily <i>live streamed/videoed lessons</i> for English and Maths (including phonics where appropriate). This will be a blended learning approach which includes live learning and directed study. This will all be sign-posted via Microsoft Teams.</p> <p>The process for live streaming will be:</p> <ul style="list-style-type: none"> ▪ Loaning and delivering a Chromebook, with a log in and password to the pupil (if needed). ▪ Sending a Teams meeting invite to the pupil's school email account. ▪ Ensuring that the pupil has the necessary details to log in to Office 365 and understands how to access Teams Meetings. ▪ The live stream will be of the teacher and their modelling only. ▪ The teacher will mute when it is the child's turn to complete independent learning ▪ The teacher will return to check in on how the children are progressing. <p>If pupils are expected to be in a live streamed lesson and are not, a telephone call will be made to the pupil's home to ascertain where they are.</p> <p>An information guide to support parents is available.</p> <p>On SWAYs, pupils will have daily access to:</p> <ul style="list-style-type: none"> ▪ Spelling focus from NNS. ▪ Handwriting 	<p>Call made home to explain how the pupil can access online learning.</p> <p>Teacher to call pupil to review learning and provide support for next steps, twice weekly.</p> <p>School have mapped their curriculum to match the sequence from The Oak Academy. Where it does not, school will use the United Learning materials in a Sway presentation.</p> <p>Teachers to have access to duel authentication on Cpoms to give them secure access to children's contact details.</p> <p>All staff to have a login to Horizon to enable the phone calls from home to be GDPR compliant.</p> <p>Pupil able to access information daily via Class Mailbox.</p> <p>All free school meal children will receive a pack of food to last them for the duration of their quarantine/ period of lockdown.</p>
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	<ul style="list-style-type: none"> ▪ One daily additional wider curriculum task from either; Science, History, Geography, RE or Art, as detailed in the year group long term plan. <p>Pupils will also be directed to:</p> <ul style="list-style-type: none"> ▪ Daily phonics utilising Reading Tree Owl, as appropriate, ▪ Timetable Rock stars (TTR), ▪ Bug Club ▪ Oak Academy, as appropriate to support the learning above. <p><u>EYFS</u></p> <p>Pupils will have access to daily <i>live streamed/videoed lessons</i> for Reading, Writing, Maths and Phonics. This will be a blended learning approach which includes live learning and directed study. This will all be sign-posted via Microsoft Teams.</p> <p>Children will also have access to daily Sways for:</p> <ul style="list-style-type: none"> ▪ Handwriting ▪ Project based tasks that they can complete as a family linked to the Specific Areas of Learning. <p>A daily story and rhyming song.</p>	<p>Vulnerable pupils will receive a daily call.</p> <p>Family directed to appropriate support, if needed.</p> <p>Staff have availability to a register for children who are self-isolating which is kept centrally by the school office.</p>
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Additional Considerations:

Submitting Work	<p>How to submit work:</p> <ul style="list-style-type: none"> ▪ Nursery – Y4. Learning to be screenshot/ photographed and submitted to the Year group email address ▪ Year 5 and 6 to submit work via Teams
Safeguarding	<p>Teachers will call pupils during the first 3 days of absence to ensure that they are well and have access to the work provided.</p> <p>If a pupil is expected to be in a live streamed lesson and is not on the call, a telephone call will be made to the pupil's home as soon as possible.</p> <p>Training on use of live streaming to include safeguarding considerations.</p> <p>As part of Phase 1 (while staff are trained to use live streaming), children who are isolating:</p> <ul style="list-style-type: none"> ▪ Must log on at 9am (e.g. sign on forms) ▪ 1pm is a cut off. A list will be sent to the office of the children who have not logged on. ▪ The office, plus helpers, will start making phone calls. ▪ Children we can't get a hold of we will wait until the next day until mid-morning. ▪ If they still haven't logged on, a home visit will be conducted.