

## Remote Learning: Pupil Code of Conduct

The aim of this Code of Conduct to safeguard both children and staff and ensure that they are able to learn and teach in a safe environment where everyone is valued and respected.

The pupil Code of Conduct is supported by a range of other policies including: Safeguarding, Teaching & Learning, Behaviour, Exclusions, Anti Bullying, Acceptable ICT Use, Mobile Digital Devices, and the Pupil Dress Code.

It gives guidelines on how pupils should conduct themselves when learning from home. A *live lesson* refers to any meeting or lessons taken via the Microsoft Teams or Skype for Business app, where staff and pupils interact in real time.

### **Hunningley expectations when learning from home:**

1. In remote lessons delivered using Microsoft Teams, pupils must have their cameras switched on.
2. Pupils must follow the school behaviour expectations as if they were in school.
3. Pupils should wear appropriate clothing during the live lessons, not pajamas.
4. Other members of the household should wear suitable clothing during the live learning.
5. Pupils should be sat in an appropriate location for example, not in bedrooms.
6. Where possible, pupils should sit against a neutral background. If this is not possible, please be aware of what is in the background.
7. Language used should be appropriate, including that of any family members.
8. Microphones should be muted unless requested to unmute by the teacher.
9. Taking photos of the screen or recording any online interactions is not permitted.
10. During live sessions, children should be appropriately supervised and monitored.
11. Children may not send unkind emails, inappropriate messages in the chat function or mis-use emojis during live lessons.

### **Being in the right place at the right time...**

12. Punctuality is important as it supports your learning and the learning of others in your classes. Always be ready to learn five minutes before the start of lessons.
13. If a lesson cannot be attended, pupils should inform their teacher in advance, where possible.
14. Pupils are expected to complete the work set by their teachers and return it on time for marking.



The Code of Conduct should ensure that all members of our school community are treated with kindness, fairness and ensure that everyone feels valued and appreciated whilst having the opportunity to work and learn in a safe and pleasant environment.